



# STATE FIRE TRAINING – ROPE RESCUE TECHNICIAN

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## ROPE RESCUE TECHNICIAN

### ROPE RESCUE TECHNICIAN INSTRUCTOR LEVELS

#### ROPE RESCUE TECHNICIAN PRIMARY INSTRUCTOR TRAINEE

- The Primary Instructor Trainee is the entry level for becoming a Primary Instructor for the Rope Rescue Technician course.
  - This position is valid for two (2) years after beginning the Primary Instructor Trainee Task Book.

#### ROPE RESCUE TECHNICIAN PRIMARY INSTRUCTOR

- The Rope Rescue Technician Primary Instructor is qualified to teach a squad (up to 12 students) in a Rope Rescue Technician class with two to four squads.

#### ROPE RESCUE TECHNICIAN SENIOR INSTRUCTOR TRAINEE

- The Senior Instructor Trainee is the entry level for becoming a Rope Rescue Technician Senior Instructor.
  - This position is valid for two (2) years after beginning the Senior Instructor Trainee Task Book.

#### ROPE RESCUE TECHNICIAN SENIOR INSTRUCTOR

- A Rope Rescue Technician Senior Instructor is required for any delivery of a Rope Rescue Technician course.
- For courses with only one or two squads, the Rope Rescue Technician Senior Instructor may also function as the Primary Instructor for a squad.



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## ROPE RESCUE TECHNICIAN PRIMARY INSTRUCTOR TRAINEE

### (1) QUALIFICATIONS

#### (a) Course Work:

1. Have attended and passed a State Fire Training Rescue Systems 1 course prior to January 1, 2010 (available option through June 30, 2014)

**or**

Have attended and passed a State Fire Training Low Angle Rope Rescue Operational course and one of the following:

- a. Have attended and passed a State Fire Training Rescue Systems 1 course

**or**

- b. Have the Rope module of a State Fire Training Rescue Systems 1 Student Task Book complete and signed by a registered State Fire Training Rescue Systems 1 Rope Instructor.

2. Have attended and passed a State Fire Training Rope Rescue Technician course.

#### (b) Instructor Requirements [one (1) of the following five (5) options]:

1. Have attended and passed the Level 1 Instructor courses through State Fire Training.
  - a. Training Instructor 1A and 1B (for existing SFT instructors).
  - b. Training Instructor 1A, 1B, and 1C (for new SFT instructors).
2. Have a valid community college teaching credential.
3. Completed the UC/CSU 60-hour Techniques of Teaching course.
4. Completed the NFA's Fire Service Instructional Methodology course.
5. Completed four semester units of upper division credit in educational materials, methods, and curriculum development.

#### (c) Teaching Experience

1. None

#### (d) Rank and Experience (Performing in an "acting" capacity does not qualify.)

1. Have a minimum of three (3) years' experience within a California fire department in the field of rescue.

### (2) RESPONSIBILITIES

Under direct supervision of a registered Rope Rescue Technician Senior Instructor, the Primary Instructor Trainee will:

#### (a) Course

1. Assist in classroom and field exercise setup.
2. Support the logistics of the component(s) being trained in.
3. Carry out all other related tasks as assigned by the Senior Instructor.
4. May instruct 100% of the component(s) being trained in.

#### (b) Primary Instructor Trainee Task Book

1. Satisfactorily complete each component of the Rope Rescue Technician Primary Instructor Trainee Task Book within two (2) years of beginning the task book process.
  - a. Requires teaching in at least two (2) SFT Rope Rescue Technician



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- courses as a Primary Instructor Trainee.
- b. Prospective instructors shall satisfy all instructor requirements and become registered as an instructor within one (1) year of completing the Rope Rescue Technician Primary Instructor Trainee Task Book.
- 2. Each task must be documented and signed by a Rope Rescue Technician Senior Instructor.
- 3. The Evaluator Recommendation section in the completed task book must be signed off by a Rope Rescue Technician Senior Instructor.



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## ROPE RESCUE TECHNICIAN PRIMARY INSTRUCTOR

### (1) QUALIFICATIONS

#### (a) Course Work

1. Have attended and passed a State Fire Training Low Angle Rope Rescue Operational course and one of the following:
  - a. Have attended and passed a State Fire Training Rescue Systems 1 course or
  - b. Have the Rope module of a State Fire Training Rescue Systems 1 Student Task Book complete and signed by a registered State Fire Training Rescue Systems 1 Rope Instructor.
2. Have attended and passed a State Fire Training Rope Rescue Technician course.
3. Have attended and passed I-200: Basic ICS.

#### (b) Instructor Requirements (all of the following):

1. Regional Instructor Orientation.
  - a. Have attended and passed the State Fire Training Regional Instructor Orientation or be a currently registered State Fire Training instructor in good standing who has previously attended a Regional Instructor Orientation.
    - (i) Prospective instructors shall satisfy all instructor requirements and become registered as an instructor within one (1) year of attending the Regional Instructor Orientation.
2. Ethical Leadership in the Classroom.
  - a. Have attended and passed the State Fire Training Ethical Leadership in the Classroom course and signed the Instructor Code of Ethics/Conduct.
3. Instructor Training [one (1) of the following five (5) options]:
  - a. Have attended and passed the Level 1 Instructor courses through State Fire Training.
    - (i) Training Instructor 1A and 1B (for existing SFT instructors).
    - (ii) Training Instructor 1A, 1B, and 1C (for new SFT instructors).
  - b. Have a valid community college teaching credential.
  - c. Completed the UC/CSU 60-hour Techniques of Teaching course.
  - d. Completed the NFA's Fire Service Instructional Methodology course.
  - e. Completed four semester units of upper division credit in educational materials, methods, and curriculum development.
4. Primary Instructor Task Book
  - a. Satisfactorily completed the Rope Rescue Technician Primary Instructor Trainee Task Book with two (2) years of beginning the task book process.
    - (i) The Evaluator Recommendation section in the completed task book must be signed off by a Rope Rescue Technician Senior Instructor.
    - (ii) Prospective instructors shall satisfy all instructor requirements and become registered as an instructor within one (1) year of completing the Rope Rescue Technician Primary Instructor Trainee Task Book.



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- (c) Teaching Experience
  - 1. Taught a minimum of 80 hours within a fire service related program.
- (d) Rank and Experience (Performing in an "acting" capacity does not qualify.)
  - 1. Have a minimum of three (3) years experience within a California fire department in the field of rescue.

### (2) APPLICATION

Submit a complete application package for review that includes all of the following:

- (a) Application Form
  - 1. A current instructor application signed by the applicant (available online).
- (b) Resume
  - 1. A current resume of education, position/rank, and experience.
- (c) Course Work
  - 1. A copy of your State Fire Training course completion certificate for each course.
- (d) Instructor Requirements
  - 1. Regional Instructor Orientation
    - a. A copy of your Regional Instructor Orientation certificate or proof of current State Fire Training instructor registration.
  - 2. Ethical Leadership in the Classroom
    - a. A copy of your State Fire Training course completion certificate.
  - 3. Instructor Training
    - a. Copies of your State Fire Training Fire Instructor 1A, 1B, and 1C certificates or qualifying equivalents.
  - 4. Primary Instructor Trainee Task Book
    - a. A copy of your Primary Instructor Trainee Task Book.
- (e) Teaching Experience
  - 1. A current, original letter written on department letterhead and signed by the Fire Chief, College Administrator, or his/her authorized representative, describing your specific background as it relates to your teaching experience.
    - a. May be combined in one letter with the rank and experience verification.
- (f) Rank and Experience
  - 1. A current, original letter written on department letterhead and signed by the Fire Chief, or his/her authorized representative, describing your specific background as it relates to the rank and experience requirement(s).
    - a. May be combined in one letter with the teaching experience verification.

### (3) RESPONSIBILITIES

Under supervision of a registered Rope Rescue Technician Senior Instructor, the Primary Instructor will:

- (a) Administration
  - 1. Setup the classroom and field exercises.
- (b) Course
  - 1. Teach the current curriculum as adopted by State Fire Training.
  - 2. Ensure all objectives of the course curriculum are met.
  - 3. Teach at least 50% of the course.
  - 4. Ensure the safety of all students and adjunct instructors.
  - 5. Coordinate and monitor all safety issues during the delivery of the course.



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- (c) Student Task Books
  - 1. Evaluate student/team performance and sign each student's task book.
- (d) Record Keeping
  - 1. Record and maintain:
    - a. Daily attendance records.
    - b. Student progress chart.
    - c. Student assignment records.
    - d. Calendar of events identifying the topics taught.
  - 2. Turn over all class records to the Senior Instructor upon completion of the class.
- (e) Supervision
  - 1. Ensure that the student/instructor ratio is maintained.
  - 2. Verify the qualifications for a Guest Lecturer and directly supervise by attending and monitoring the presentation.
- (4) MAINTAINING PRIMARY INSTRUCTOR STATUS
  - (a) Abide by all published procedures of State Fire Training, including the Instructor Code of Ethics/Conduct.
  - (b) Be the Rope Rescue Technician Primary Instructor for at least two (2) State Fire Training Rope Rescue Technician courses every four (4) years.
  - (c) Submit any change of address or phone number.
    - 1. Department.
    - 2. Home.
    - 3. Cell.
    - 4. Email.
  - (d) Attend an update course delivered by State Fire Training when required.
  - (e) Primary Instructor status may be suspended or revoked if one or more maintenance requirements are not met.



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## ROPE RESCUE TECHNICIAN SENIOR INSTRUCTOR TRAINEE

### (1) QUALIFICATIONS

- (a) Course Work
  - 1. No additional course work required
- (b) Instructor Requirements
  - 1. Currently registered as a State Fire Training Rope Rescue Technician Primary Instructor in good standing.
- (c) Teaching Experience
  - 1. No additional experience required.
- (d) Rank and Experience
  - 1. No additional experience required.

### (2) RESPONSIBILITIES

Under direct supervision of a registered Rope Rescue Technician Senior Instructor, the Senior Instructor Trainee will:

- (a) Administration
  - 1. Ensure all administrative requirements are completed in accordance with printed guidelines, including but not limited to:
    - a. Submitting a "Request for Course Scheduling."
    - b. Qualifying each Assistant Instructor, Skills Evaluator, and Guest Lecturer.
    - c. Returning, with fifteen (15) days of course completion, all required student and course materials, using a carrier that can track your shipment.
  - 2. Verify student eligibility.
- (b) Course
  - 1. Ensure all objectives of the course curriculum are met.
  - 2. Ensure the maximum student limit is not exceeded for the class.
  - 3. Function as the Safety Officer to ensure the safety of all students and adjunct instructors.
    - a. Coordinate and monitor all safety issues during the delivery of the course.
- (c) Senior Instructor Trainee Task Book
  - 1. Satisfactorily complete each component of the Rope Rescue Technician Senior Instructor Trainee Task Book within two (2) years of beginning the task book process.
    - a. Requires teaching in at least two (2) State Fire Training Rope Rescue Technician courses as a Senior Instructor Trainee.
    - b. Prospective instructors shall satisfy all instructor requirements and become registered as a Senior Instructor within one (1) year of completing the Rope Rescue Technician Senior Instructor Trainee Task Book.
  - 2. Each task must be documented and signed by a Rope Rescue Technician Senior Instructor.
  - 3. The Evaluator Recommendation section in the completed task book must be signed off by at least two (2) Rope Rescue Technician Senior Instructors.
- (d) Supervision
  - 1. Ensure that the student/instructor ratio is maintained.
  - 2. Supervise the Primary Instructor's presentation of the course.



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## ROPE RESCUE TECHNICIAN SENIOR INSTRUCTOR

### (1) QUALIFICATIONS

- (a) Course Work
  - 1. No additional requirements.
- (b) Instructor Requirements (all of the following):
  - 1. Currently registered as a State Fire Training Rope Rescue Technician Primary Instructor in good standing.
  - 2. Senior Instructor Trainee Task Book
    - a. Satisfactorily completed the Senior Instructor Trainee Task Book within two (2) years of beginning the task book process.
      - (i) The Evaluator Recommendation section in the completed task book must be signed off by at least two (2) Rope Rescue Technician Senior Instructors.
      - (ii) Prospective instructors shall satisfy all instructor requirements and become registered as a Senior Instructor within one (1) year of completing the Rope Rescue Technician Senior Instructor Trainee Task Book.
- (c) Teaching Experience
  - 1. No additional experience required.
- (d) Rank and Experience
  - 1. No additional experience required.

### (2) APPLICATION

Submit a complete application package for review that includes all of the following:

- (a) Application form
  - 1. A current instructor application signed by the applicant (available online).
- (b) Resume
  - 1. A current resume of education, position/rank, and experience.
- (c) Instructor Requirements
  - 1. Verification of current registration as a Rope Rescue Technician Primary Instructor.
  - 2. Task book
    - a. Copy of your completed Rope Rescue Technician Senior Instructor Trainee Task Book.

### (3) RESPONSIBILITIES

- (a) Administration
  - 1. Ensure all administrative requirements are completed in accordance with printed guidelines, including but not limited to:
    - a. Submitting a "Request for Course Scheduling."
    - b. Qualifying each Assistant Instructor, Skills Evaluator, and Guest Lecturer.
    - c. Returning, with fifteen (15) days of course completion, all required student and course materials, using a carrier that can track your shipment.
  - 2. Verify student eligibility.
- (b) Instructor Code of Ethics/Conduct
  - 1. Sign the State Fire Training Instructor Code of Ethics/Conduct and comply with





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the terms and conditions.

- (c) Course
    - 1. Ensure all objectives of the course curriculum are met.
    - 2. Ensure the maximum student limit is not exceeded for the class.
    - 3. Function as the Safety Officer to ensure the safety of all students and adjunct instructors.
      - a. Coordinate and monitor all safety issues during the delivery of the course.
  - (d) Instructor Trainee Task Book
    - 1. Evaluate a Primary Instructor Trainee's performance and sign the Primary Instructor Trainee Task Book.
    - 2. Evaluate a Senior Instructor Trainee's performance and sign the Senior Instructor Trainee Task Book.
  - (e) Recordkeeping
    - 1. Maintain all class records received from the Primary Instructor(s) for a minimum of four (4) years.
      - a. State Fire Training may request, at any time, the Senior Instructor to submit these records for review. Failure to comply shall result in disciplinary action.
  - (f) Supervision
    - 1. Ensure that the student/instructor ratio is maintained.
    - 2. Supervise each Primary Instructor's presentation of the course.
- (4) ADDITIONAL RESPONSIBILITIES
- (a) Directly supervise Primary Instructor(s) for the entire course.
  - (b) Evaluate Primary Instructor(s) seeking Senior Instructor status when requested.
  - (c) Directly supervise and evaluate Instructor Trainee(s) if present.
  - (d) Develop site and props.
  - (e) Inspect sites when requested.
  - (f) Ensure the safety of all participants and instructors.
- (5) MAINTAINING SENIOR INSTRUCTOR STATUS
- (a) Abide by all published procedures of State Fire Training, including the Instructor Code of Ethics/Conduct.
  - (b) Be the Senior Instructor for at least two (2) State Fire Training Rope Rescue Technician courses every four (4) years.
  - (c) Submit any change of address or phone number.
    - 1. Department.
    - 2. Home.
    - 3. Cell.
    - 4. Email.
  - (d) Attend an update course delivered by SFT when required.
  - (e) Senior Instructor status may be suspended or revoked if one or more maintenance requirements are not met.